

Garstang Community Academy



Personal Electronic Devices

Policy

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Statement of Intent

Garstang Community Academy accepts that personal mobile devices – including smartphones and tablets -are a part of modern life, often given to children by their parents to both enhance their leisure time and to ensure their safety and personal security.

As a school, we must be sensible and practical. Not only do we understand that parents wish their children to carry a mobile phone for their personal safety, we feel that there may be times when the use of mobile electronic devices in lessons would benefit their education.

We therefore allow our students to carry these devices, but they do so at their own risk and in line with this policy as well as other school policies including the eSafety Policy and Behaviour for Learning Policy.

Signed by

Headteacher:

Date:

Chair of Governors:

Date:

Review Date:

1. Key roles and responsibilities

- 1.1. The governing body has overall responsibility for the implementation of the personal electronic devices policy and procedures of Garstang Community Academy.
- 1.2. The governing body has overall responsibility for ensuring that the Personal Electronic Devices Policy, as written, does not discriminate on any grounds, including but not limited to ethnicity/national origin, culture, religion, gender, disability or sexual orientation.
- 1.3. The governing body's Premises Committee has overall responsibility for reviewing the Personal Electronic Devices Policy annually.
- 1.4. The headteacher has responsibility for handling complaints regarding this policy as outlined in the school's Complaints Policy.
- 1.5. The headteacher will be responsible for the day-to-day implementation and management of the personal electronic devices policy and procedures of Garstang Community Academy.

2. General property

- 2.1. Students are responsible for their own belongings including their own personal electronic devices.
- 2.2. Parents/carers should be aware if their child takes a personal electronic device to school.
- 2.3. Garstang Community Academy accepts no responsibility for replacing lost, stolen or damaged Personal Electronic Devices either at school, or travelling to and from school.

3. Acceptable use

- 3.1. Personal Electronic Devices should be switched off and kept out of sight during classroom lessons, unless using the device as part of a lesson with the express permission of their class teacher during the school's Pilot Project in Years 10 and 11.
- 3.2. Mobile devices should not be used in any manner or place that is disruptive to lessons and/or the normal routine of the school.
- 3.3. During the school's Pilot Project, when students have been permitted to use their Personal Electronic Devices in a lesson context, they must only access the internet and or 'Apps' by logging on to the school's filtered WiFi network.
- 3.4. All mobile devices should be used in accordance with the school's eSafety Policy and Behaviour for Learning Policy at **all times**.